

Erasmus+

Capacity Building

in the field of

Higher Education



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PART I

General Overview of the programme



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Part I: Definition

Capacity-Building Projects

- Transnational cooperation projects
- based on **multilateral partnerships**
- primarily between **higher education** institutions (HEIs)
- from Programme and eligible Partner Countries



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33 Programme Countries

EU Member States:

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, United Kingdom

Other programme countries:

Iceland, Liechtenstein, Norway, former Yugoslav Republic of Macedonia, Turkey

Partner Countries

Ex-Tempus countries

- Western Balkans
- **Eastern Partnership countries**
- South-Mediterranean countries
- Russia
- Central Asia

Other partner countries

- South Africa
- Africa Caribbean Pacific (ACP)
- Latin America
- Iran, Iraq, Yemen
- Asia



**Contribute financially to
ERASMUS+**

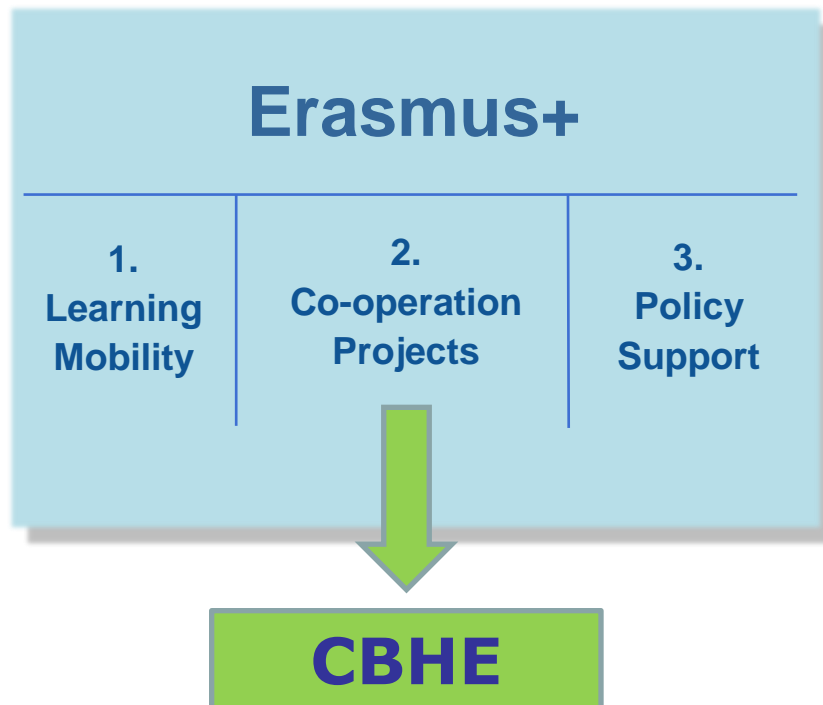
Target beneficiaries



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Part I: Background

A single integrated programme



Specific activities:

- **Jean Monnet**
- **Sport**



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Part I: Background - Approaches

Institutional
- Systemic
approach

Bottom-up
programme

Involvement of
national
authorities

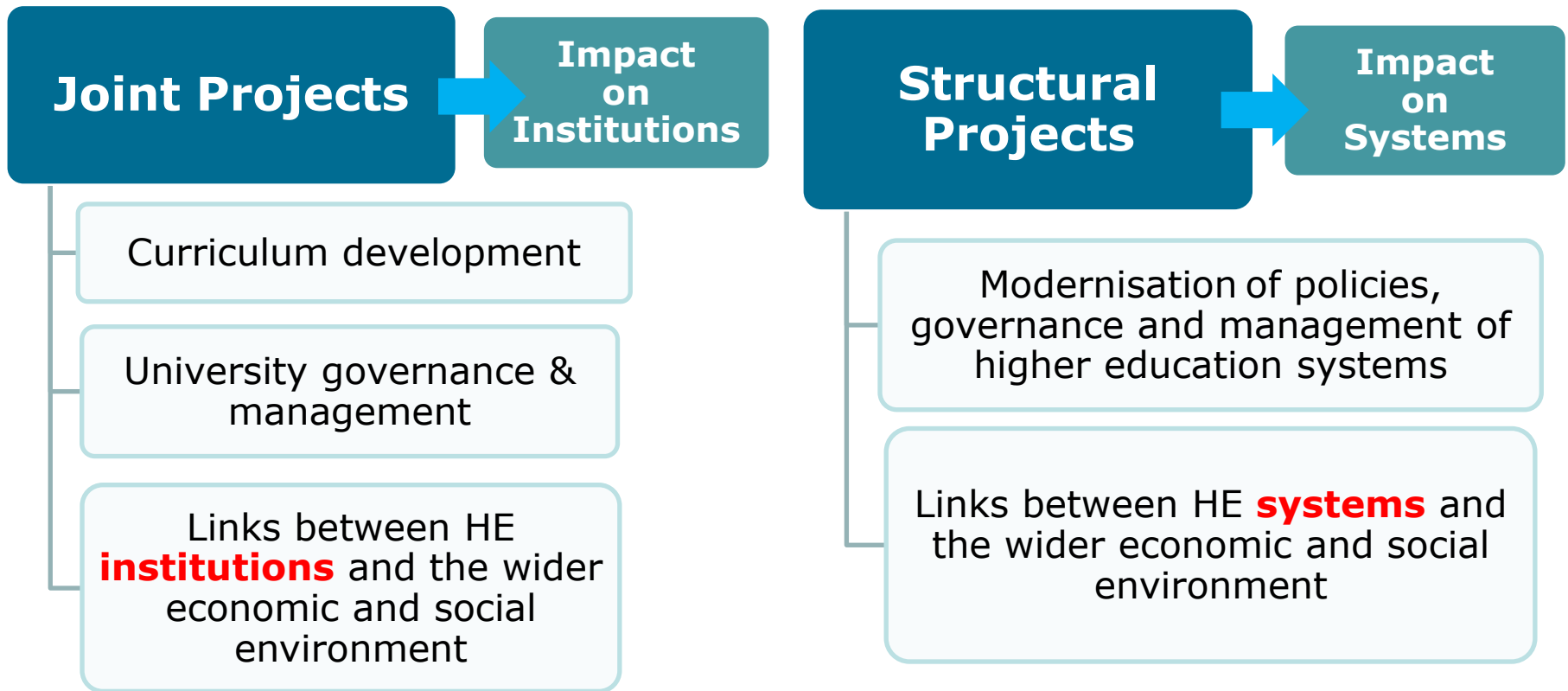
Dissemination
sustainability
& exploitation
of results

Structural
impact



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Part I: How? – Types of Projects





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Part I: How ? - Joint Projects – Example of Activities



**Development,
testing and
adapting of
tools and
methods**



**Staff Training
(academic and
non-academic)**



**Strengthening
internationalisati
on and promoting
the Knowledge
Triangle**



**Upgrading
facilities
necessary
to
implement
innovative
practices**



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Part I: How? Structural Projects Example of Activities



Internationalisation and Bologna Process

ECTS, 3 cycles,
recognition of degrees
etc.



Quality

Frameworks,
assurance
systems/guidelines



Innovation

policy making +
monitoring
(incl. the establishment of
representative bodies,
organisations or
associations)



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Special
Mobility
Strand

Part I: How ?



**Western Balkans, South-Mediterranean
and Eastern Partnership countries **ONLY****



Complementary for Joint and Structural projects



Additional to the core budget

For whom?

Students registered in HEIs involved in project consortia
Staff employed in a HEI or enterprise in project consortia



INELIGIBLE MOBILITY FLOWS:

Programme Country ➡ Programme Country

Programme Country ➡ Partner Country (for Staff training)



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Special Mobility Strand

Part I: How?

Conditions:

- Mobility should be instrumental and integrated in projects objectives (no mobility on its own)
- Added value and/or innovative character of the activities proposed (approx. 40% of the selected projects will receive additional funding)
- Comply with provisions of Erasmus Charter for Higher Education



Compulsory:

- **Inter-institutional agreements between institutions**
- **Learning / mobility agreements for students and staff**
- **Exemption of fees**



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Part I: Who can Participate? Eligible Applicants

State-recognised public or private Higher Education Institutions

Associations/ Organizations of Higher Education Institutions

Only for Structural Projects: recognized national or international rector, teacher or student organisations.

Applications can be submitted by organisations located either in Programme or Partner countries



Exceptions:

**Libya
Russia
Syria**



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Part I: Who can Participate ? Eligible Partners

As Full Partners:

State-recognised public or private HEIs

Any public or private organisation active in the labour market or in the fields of education, training and youth (e.g. enterprise, NGO) etc.)

Associations or organisations of HEIs with main focus on HE

As Associated Partners:

International governmental organisation (self-financing basis)



Each participating organisation can be located either in a Programme or in an eligible Partner country



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Part I: Who can participate? - Associated Partners



- **Contribute indirectly**
- “Associated partners” are **not considered as part of the consortium** and therefore **cannot benefit from any financial support** from the project
- Ex: non-academic partners providing placement opportunities



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Part II – The Consortium and the financing rules





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Part II: Consortium Structure

National Projects

1 Partner Country only +
+ **Min. 3** Programme Countries

Min.1 HEI from each
Programme Country

Min.3 HEI from the
Partner Country

Multi-Country projects

Min. 2 Partner Countries
+ **Min. 3** Programme Countries

Min.1 HEI from each
Programme Country

Min.2 HEI from **each**
Partner Country

**STRUCTURAL
PROJECTS:
Partner
Country
Ministries
for HE must
participate**

At least as many
Partner Country HEIs as Programme Country HEIs



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Part II: Priorities & Types of projects

National Priorities defined by the **Ministries of Education** in close consultation with the EU Delegations

Regional priorities defined by the **Commission** and based on EU external policy priorities

National Projects

National projects must address:

National Priorities set for Partner Country in Regions 1, 2, 3, 7, 10

Regional Priorities for the regions where no national priorities are established: Regions 6, 8, 9, 11

Multi-Country Projects

Multi-country projects must address:

Regional priorities for countries in the same region (regional projects)

or

Regional / national priorities common to different regions (cross-regional projects)



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Part II: National Priorities – Belarus (1/2)

Category A:

Curriculum development projects

- Teacher training & education
- Business & administration
- Life sciences
- Physical sciences
- Computing
- Architecture & building
- Agriculture, forestry & fishery
- Health

Category B:

Improving quality of education & teaching

- Bologna process
→ cycle system, credit transfer, etc.
- Learning & teaching tools
- Methodologies & pedagogical approaches



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Part II: National Priorities – Belarus (2/2)

Category C:

Improving
management &
operation of
HEIs

- Governance, strategic planning & management of HEIs (incl. HR & financial management)
- University services
 - support for student mobility, student counselling, social services, libraries, etc.
- Internationalisation of HEIs
- Quality assurance processes and mechanisms

Category D:

Developing the
HE sector
within society
at large

- Life-long learning, continuing education
- Knowledge triangle, innovation
 - Reinforcing links between education, research & business



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Part II: Regional Priorities – Eastern partnership (1/2)

Category A:

Curriculum development projects

- Teacher training & education science
- Social & behavioural science
- Law
- Physical sciences
- Agriculture, forestry & fishery
- Health
- Environmental protection

Category B:

Improving quality of education & teaching

- Learning & teaching tools
- Methodologies & pedagogical approaches



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Part II: Regional Priorities – Eastern partnership (2/2)

Category C:

Improving management & operation of HEIs

- Governance, strategic planning & management of HEIs
(incl. HR & financial management)
- Internationalisation of HEIs
(incl. recognition mechanisms & mobility)
- Access to & democratisation of HE
(incl. disadvantaged groups of people)

Category D:

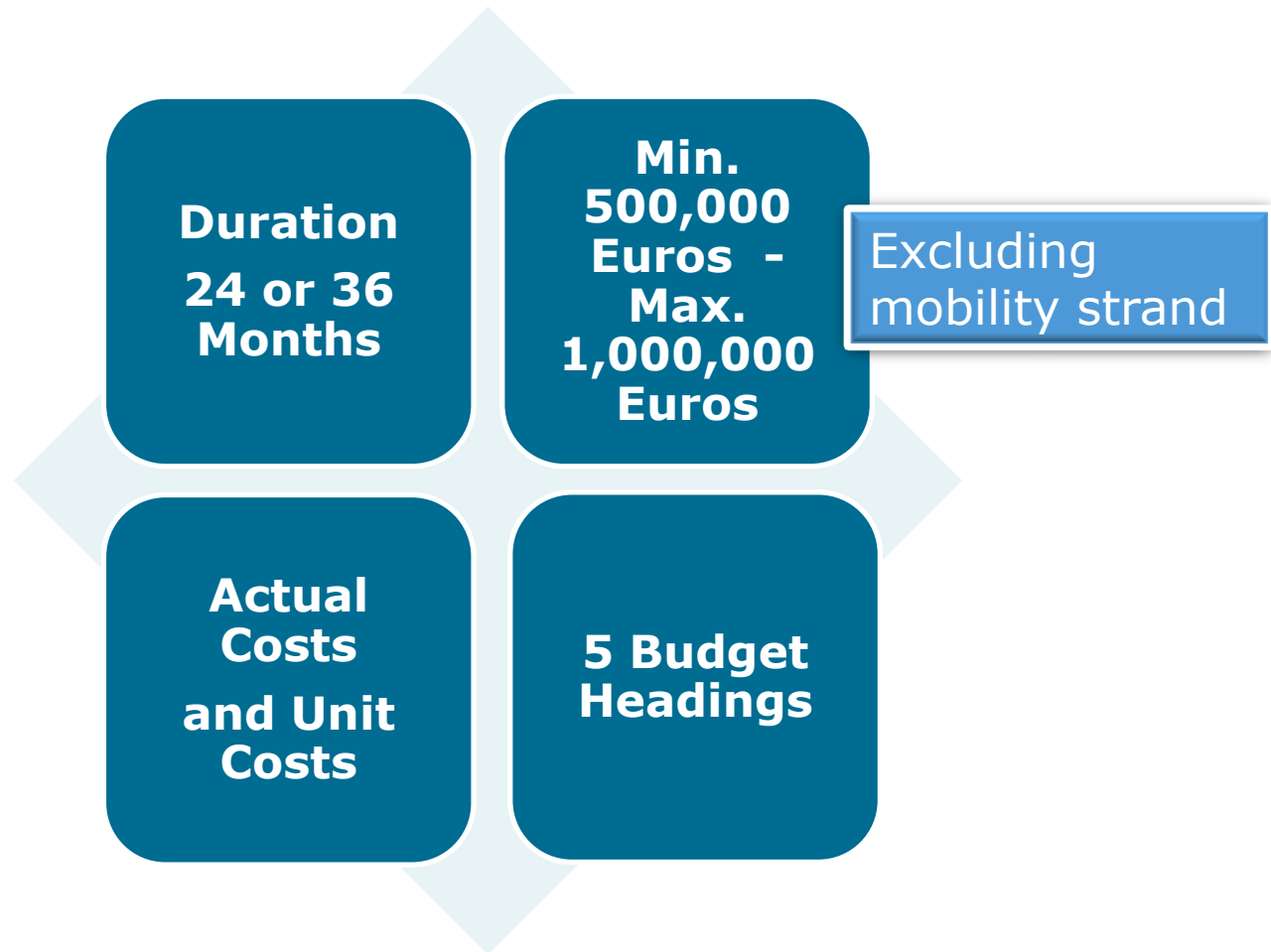
Developing the HE sector within society at large

- University-enterprise cooperation, entrepreneurship & employability of graduates
- Knowledge triangle & innovation
→ Reinforcing links between education, research & business
- International cooperation at regional/cross-regional level
- Definition, implementation & monitoring of reform policies



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Part II: Budget and Duration - Overview





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Part II: Budget Categories

Staff costs (max 40%)

4 Staff Categories (Manager, Researcher/ Teacher/Trainer, Technician, Administrator)

Travel costs

Students/staff from partners in countries involved in the project from their place of origin to the venue of the activity and return.

Costs of stay

Subsistence, accommodation, local and public transport, personal or optional health insurance.

Equipment (max 30%)

Purchased exclusively for the benefit of HEIs in the Partner Countries

Sub-contracting (max 10%)

Exceptional for services related to competences that can't be found in the consortia



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Part II: How to calculate the budget - Methods

5 Budget Categories



Staff UC

Travel UC

Costs of Stay UC

Equipment RC

Subcontracting RC

2 Allocation & Justification Methods

Real Costs (RC)

Unit Costs (UC)

Other types of costs are not considered for the calculation of the grant.



Expected to be **covered by co-funding.**



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Part II: Actual costs vs. Unit Costs

- **Real costs:** How did you **use** the grant ?
=> Expenses incurred, supporting documents
- **Unit costs:** What did you **achieve** with the grant ?
=> **Result-based**
=> No need to prove the actual expenditure but you need to show the "triggering event" (i.e.: the fact the activity was indeed properly implemented (e.g. teaching, training))



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Part II: Unit Costs

Unit costs

```
graph TD; UC[Unit costs] --> GA["Grant Allocation (Application)"]; UC --> GJ["Grant Justification (Final report)"]; GA --> UG["Use of the Grant"]; GJ --> UG;
```

Grant **Allocation**
(*Application*)

Volume / nature of
activities proposed in the
application

Grant **Justification**
(*Final report*)

Eligibility verification of
the "triggering event"

Use of the Grant

Internal decision of the partnership
(consistent with application)



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Part II: Partnership Agreement

- **Mandatory**
- **To be submitted to the Agency within 6 months of the signature of grant contract (Signed by the legal rep.)**
- **Joint** (one doc signed by all partners) **or Bilateral** (partner A + coordinating inst.)
- **Template** available to be adapted to specific needs of partnership
- **Comprehensive** : covering **all aspects** of the project:
 - **The partners role and responsibilities;**
 - **Financial Management;**
 - **Project Management;**
 - **Project Quality Assurance;**
 - **Student issues**
 - **Decision/Conflict resolution mechanisms**



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Part III – The application and Selection procedure





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Part III Application and Selection procedure Indicative roadmap for selection process

Steps	Date
Publication Erasmus+ CBHE Call for Proposals	20 October 2015
Deadline for submission of applications	10 February 2016
Verification of eligibility of project proposals	February – March 2016
Assessment of projects by experts (remotely)	mid-March – mid May 2016
Consultation procedure	mid-May – mid-June 2016
Evaluation Committee for selection of projects	early July 2016
Sending for signature of Award decision by Agency AO	mid-July 2016
Notification of applicants & publication of results	end-July 2016
Preparation and signature of grant agreements	August-September 2016
Start of eligibility period	<u>15 October 2016</u>



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Part III: How and what do I submit? - General

When? How? Where?

- One deadline - One-phase submission
- On-line to EACEA
- Application form = unique reference information for the submission deadline.

What?

eForm: specific application form:

- Project data – parts A, B, C
- Compulsory annexes:

✓ **Detailed project description** (Word doc)

Parts D, E, F, G, H, I, J (incl. Workplan & Logical Framework Matrix)

✓ **Budget tables** (Excel doc)

✓ **Declaration of Honour+ Mandates** (in one single PDF doc)



**Pre-filled
with info
from
Participant
Portal - PIC**



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Part III: Assessment of CBHE Projects

**Eligibility
Criteria**

**Exclusion
&
Selection
Criteria**

**Award
Criteria**



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Part III: Ineligibility reasons

Eligible	452
Ineligible	63
➤ Minimum number of higher education institutions required not respected	44
➤ Missing Ministries for higher education in Structural Project	12
➤ Wrong / missing mandates related to partners; applicants contacted for correction and no reply received	3
➤ Applicant not having the profile required for eligible organisations	2
➤ Incomplete applications	2
TOTAL (Eligible + Ineligible)	515



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Part III: Assessment of CBHE Projects

**Eligibility
Criteria**

**Exclusion
&
Selection
Criteria**

**Award
Criteria**



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Part III: Award Criteria

Relevance
(30 points)

**Quality of
Design +
Implementation**
(30 points)

**Quality of
Team +
Cooperation
arrangements**
(20 points)

**Impact and
Sustainability**
(20 points)

**To be considered for funding, proposals must score
at least 60 points in total and - out of these points at least 15 points for
"Relevance"**



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Local Support

Centrally managed (EACEA) but local support :

International E+ Contact Points (ICPs) in Programme Countries

https://eacea.ec.europa.eu/erasmus-plus/contacts/international-erasmus-plus-contact-points_en

National Erasmus+ Offices (NEOs) in certain Partner Countries

https://eacea.ec.europa.eu/erasmus-plus/contacts/national-erasmus-plus-offices_en

Other useful links:

Erasmus+ website - EACEA

http://eacea.ec.europa.eu/erasmus-plus_en

Programme Guide Version 3 (2015): 20/10/15

Erasmus+ website – EU Commission

http://ec.europa.eu/programmes/erasmus-plus/index_en.htm



thank you

merci, obrigado, grazie, gracias, kiitos, спасибо, tack, хвала, köszönöm, teşekkür ederim, danke, асіў, Dank u, hvala vam, tak, bakka þér, σας ευχαριστώ, dëkuj, ありがとう, תודה, Tapadh leibh, falemnderit, hvala, Takk, dziękuję, благодаря, multumesc, tēnan teid, Дзякуй, спасибо, trugarez, 謝謝, धन्यवाद, Go raibh maith agaibh, Paldies, Ви благодарам